



## **Community College Consultant**

### **Overview**

The National Campaign to Prevent Teen and Unplanned Pregnancy is seeking a consultant to play a key role in managing and enhancing our growing set of activities to help address pregnancy prevention and planning among community college students.

### **Background**

The National Campaign to Prevent Teen and Unplanned Pregnancy seeks to improve the lives and future prospects of children and families and, in particular, to help ensure that children are born into stable, two-parent families who are committed to and ready for the demanding task of raising the next generation. Our specific strategy is to prevent teen pregnancy and unplanned pregnancy among single, young adults. We support a combination of responsible values and behavior by both men and women and responsible policies in both the public and private sectors. If we are successful, child and family well-being will improve. There will be less poverty, more opportunities for young men and women to complete their education or achieve other life goals, fewer abortions, and a stronger nation.

Over one million unplanned pregnancies occur to single women in their 20s—a group that includes many in community colleges. These unplanned pregnancies result in a large number of single parents who struggle with finances, interrupted or indefinitely postponed education, unstable relationships, and a host of challenging health, educational, and social consequences for their children. In addition, the majority of teen pregnancies are to 18 and 19 year olds, and the rate of teen pregnancies and births among this older teen population is rising. The National Campaign has made work with community colleges a special area of focus because of the large number of older teens and young adults they serve and because these key institutions are well-positioned to become part of an effective and far-reaching effort to address these issues. Doing so will help improve student completion and success – a key goal for community colleges around the nation. For more information, visit [www.thenationalcampaign.org/resources/cc.aspx](http://www.thenationalcampaign.org/resources/cc.aspx).

### **Job Description**

Working closely with National Campaign staff, the consultant will help the National Campaign manage and expand its rapidly growing portfolio of activities, relationships, and material related to addressing pregnancy planning and prevention among community college students.

Specific tasks may include the following:

- Coordinate with the National Campaign's various consultants, partners, and grantees in the community college arena including the American Association of Community Colleges and its councils
- Work closely and collaboratively with National Campaign staff to ensure there is seamless and timely communication
- Develop a plan for how to take the work with community colleges to the next level, and in coordination with the National Campaign, execute elements of the plan
- Identify and pursue opportunities to continue to raise the visibility of this work and expand it to additional community colleges, including speaking to key organizations and developing and placing content in relevant communication outlets
- Help disseminate new information, content, and materials for those working in community colleges
- Document and disseminate lessons learned from existing activities
- Identify and possibly help pursue public and private funding opportunities to advance this work
- Track, summarize, and analyze relevant policy and research developments.

## **Qualifications**

The consultant must:

- have extensive experience and credibility working with community colleges; knowledge or familiarity working on issues related to teen or unplanned pregnancy is preferred
- understand the National Campaign's approach and objectives well enough to represent us with community colleges, including having a good command of relevant data and research produced or used by the National Campaign
- be highly organized, able to juggle multiple tasks effectively, and able to meet deadlines
- be flexible and responsive
- have strong demonstrated written and verbal communication skills and a track-record of communicating with people at all levels in community colleges
- be proficient in digesting, summarizing, and communicating research and data
- be open to receiving comments, feedback, and suggestions from the National Campaign regarding content, performance, and progress.

A Masters degree in a relevant field is preferred.

## **Time Commitment**

We anticipate that the efforts of the consultant will be needed for a minimum of one year. The work is expected to require approximately 20 hours per week on average.

## **How to Apply**

Interested parties should submit a proposal of not more than 4 pages addressing:

- A brief history/summary of your relevant experience and accomplishments,

- Why you believe you will be able to carry out this work successfully, including any past experience working in a similar consulting arrangement
- Why you are interested in doing this work
- How you would propose structuring your role, including specific methods for communicating with the National Campaign
- A proposed budget detailing your assumptions/rates

Attachments (in addition to the proposal)

- 3 references of people who can address your qualifications to do this work
- A client list if appropriate
- A resume or CV.

Proposal should be emailed to Laurel Bernstein at [lbernstein@thenc.org](mailto:lbernstein@thenc.org) by March 31, 2010.